STATE OF CALIFORNIA
HDC 0010
(Orig. 05/2001; Rev. 11/2018)

DEPARTMENT OF JUSTICE

CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (CLETS)
MISUSE INVESTIGATION REPORTING

2018	United States Pretrial Services Agency
Calendar Year	*Agency Name or Qualifying Sub-Unit of a Non-LE Agency*
1/8/2019	CA010017B
Date	*Originating Agency Identifier (ORI) Number(s) – Attach Additional Paper if Necessary*

Mary Louise Encizo	Mary Louise Encizo
Name of Person Completing Form	*Name of Agency CLETS Coordinator (ACC)*
mencizo@caept.uscourts.gov	mencizo@caept.uscourts.gov
E-Mail Address of Person Completing Form	*E-Mail Address of Agency CLETS Coordinator (ACC)*
(559) 499-5775	(559) 499-5775
Phone Number	*Phone Number*

1. ***Total number of investigations performed related to CLETS misuse:*** 0

2. ***Total number of misuse investigations with <u>NO</u> misuse found:*** 0

3. ***Total number of misuse investigations still pending:*** 0

4. ***Total number of <u>founded</u> misuse violations from investigations:*** 0

   A. Total numbers for administrative actions taken on founded misuse violations[1]:

Counsel	0	Reprimand	0	Training	0	Suspension	0
Resignation	0	Termination	0	Other[2]	0	No Action[2]	0

   B. Total number of criminal complaints filed:

Infraction	0	Misdemeanor	0	Felony	0

   C. Total number of convictions from criminal complaints:

Infraction	0	Misdemeanor	0	Felony	0

5. ***How many misuse investigations originated from the following:***

   A. Private Citizen Complaints 0 B. Internal Within Department 0

   C. From Another Agency 0 D. Department of Justice 0

Regardless of whether your agency had any reported misuse, submit this form by February 1 of each year for the previous calendar year. Include the number of investigations performed related to CLETS misuse and include any disciplinary action taken, if applicable. The agency may need to contact their internal investigations department. For additional information please refer to the Department of Justice information bulletin 18-07-CJIS on the California Law Enforcement Web (CLEW).

[1]Total number of actions taken may exceed total number of founded misuse violations.
[2]If any number other than 0 is entered in "Other" or "No Action" it is required that the agency attach documentation that supports the decision. Personal information within the documentation should be redacted or omitted.

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